

Sun-Vista/Sunlight Beach Homeowners Association

PO Box 1398, Freeland, WA 98249

svslbhoa@gmail.com

Member Contact Information Form

In order to keep our records up to date and to ensure that we can send you bills and other important information and contact you in case of an emergency, we are asking all members to complete this form and return it by mail or send via e-mail to the address shown above, along with your January 2016 billing payment or whenever your information changes. Members with more than one account are asked to return a separate form for each account.

Member Account Information

Account Number (from invoice) _____
Member First Name _____ Last Name _____
Spouse First Name _____ Last Name _____
Property Address _____ Clinton, WA 98236
Phone _____ Mobile Phone _____
E-mail Address _____

Mailing Address Information (if different from property address)

Please note that even if you've signed up for e-mail billing, you will still receive member meeting announcements and some other materials by postal mail.

Mailing Address (if different) _____
City _____ State _____ Zip _____

Emergency Contact Information

Some Members have tenants in their dwelling(s), which are serviced by the SV/SLB HOA Water System. In the event of a Water Emergency (water-outages, repairs to system, contaminants, etc.), we may need to contact those who will be affected. Although this is your responsibility, we may have to attempt to contact them if you are unavailable.

Current Occupants are: Members Tenants

If you have tenants, please complete the following:

Tenant Name _____
Phone _____ Mobile Phone _____
E-mail Address _____

*Would you be willing to be a caller in an Emergency for 10 households in your area?
If yes, indicate so by entering your best contact number and time to call:*

Best Contact Phone _____ Best Time _____

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Request Switch to Email Billing

We ask that you allow us to send your invoices and statements regarding your account(s) via e-mail rather than the US Postal Service. This saves resources, reduces expenses and assures faster delivery. You are not obligated to do so. You will continue to receive everything through the US Postal Service unless you return this completed form authorizing the Association the use of e-mail for billing purposes. Similar to the US Postal service, any e-mail sent to you will be your responsibility, as the HOA must assume that once sent, you received the message or billing.

I, _____, member of SV/SLB HOA, do hereby authorize transmission of invoices, statements and member information via e-mail for the account listed above, to the e-mail address listed above:

X

Member